

Standing Orders – Officers

1. Only the officers shall have the authority to spend organization funds directly.
2. When an event is planned, the treasurer shall prepare and the officers shall approve an itemized budget for the event based on attendance estimates and other factors.
 - a. The treasurer and officers may update the planned budget based on revisions to attendance or other factors.
3. The treasurer shall maintain a list of all property owned by the organization, its value, and its current location.